



AGM OCTOBER 2020

MINUTES OF THE SALT RIVER BUSINESS IMPROVEMENT DISTRICT (SRBID) ANNUAL GENERAL MEETING HELD ON 27 OCTOBER 2020 AT THE DOUBLE TREE BY HILTON CAPE TOWN CONFERENCE CENTRE AT 16H00

Present

Justin Betts (JB)	Director – SRBID
Francois Steyn (FS)	Director - SRBID
Karen Tulloch (KT)	Co-opted Board Member
Gene Lohrentz (GL)	MD Geocentric (Geocentric as SRBID Management Company)

Apologies

Dawie Swart (DS)	Director – SRBID
Caroline Coates (CC)	Director – SRBID
Keith Scherzer (KS)	Director – SRBID

See attached attendance register for additional attendees:

1. WELCOME a. Justin Betts acted as Chairperson and welcomed all present to the Annual General Meeting of SRBID.	ALL
2. APOLOGIES a. GL notes apologies from Caroline Coates and Dawie Swart. GL noted that he received confirmation of attendance from Mr and Mrs Bates but as of the start of the meeting they have not arrived.	
3. QUORUM TO CONSTITUTE A MEETING a. The Chairperson handed over proceedings to GL. b. GL announced that no members resigned, and no new membership applications were received. c. GL announced that a quorum is present and that the meeting is properly constituted.	ALL
4. MINUTES a. The minutes of the 2019 AGM was approved by show of hands. There were no matters arising from the previous minutes.	ALL
5. APPROVAL OF THE AGENDA a. GL asked the meeting if anyone would like to add anything to the Agenda of the meeting. b. The Agenda was approved.	ALL
6. CHAIRPERSON'S REPORT a. GL presented a feedback of the year's operations with specific reference to Public Safety, Cleaning, Urban Management and Social Upliftment. b. GL highlighted the work done by the public safety team.	ALL

<ul style="list-style-type: none"> c. GL also highlighted the interaction with homeless people and the attempts to assist them. d. GL noted that the SRBID is working quite closely with the Woodstock SAPS and the Law Enforcement Officers working with the SRBID. e. GL also showed how the SRBID CCTV cameras are used to combat criminal activity in the area. f. Lockdown – GL demonstrated the work done by Geocentric and the SRBID to ensure both staff safety and to ensure that the SRBID contributes to the safety and health of the area by implementing a sanitation ambassador for the area to sanitise public touch pints and sanitise hotspot areas in the public spaces of the area. g. GL noted the various cleaning activities of the SRBID cleaning team. h. GL illustrated the urban maintenance work done by the SRBID team. i. Lockdown – GL showed the meeting how the SRBID team used the Lockdown period to renew and fix public infrastructure such as pavements and street signs. j. FS noted concern that the SRBID fixes certain items without the City using the formal rates paid by property owners to do the same. He noted that several parts of the inner city have fallen into neglect and the City should get these issues corrected urgently. k. GL noted that work done to use graffiti removal liquid to deal with illegal tagging and graffiti in the area. 	
<p>7. ACCEPTANCE OF THE AUDITED FINANCIAL STATEMENTS</p> <ul style="list-style-type: none"> a. The meeting adopted and approved the AFS of the SRBID. 	ALL
<p>8. APPROVAL OF THE BUDGET</p> <ul style="list-style-type: none"> a. GL presented the 2021-22 Budget to the members in the meeting. b. FS noted the existing surplus held by the SRBID and asked how this will be utilised in future. GL noted that some of the surplus funds are used over a 5-year period to augment the budget every year. GL also explained that the SRBID needs to retain two months of budget for emergencies. GL also explained that in the current economic climate, the payment ratios of rates and additional rates have been impacted severely and even though the SRBID could have committed some of the reserves for projects its is prudent to retain the funding until the worst impact of the pandemic has subsided. c. GL also noted that budget for the next financial year has been reduced. d. GL also noted that a further budget review can be done in January 2021. e. GL asked the meeting if the budget can be approved. The members of the meeting approved the budget. 	ALL
<p>9. IMPLEMENTATION PLAN APPROVAL</p> <ul style="list-style-type: none"> a. The members of the meeting approved the proposed implementation plan. b. FS asked if there were any items that was not done in the past financial year. GL noted “yes” and noted that some items could not execute due to the formal lockdown. 	ALL
<p>10. AUDITORS FOR 2020/2021</p> <ul style="list-style-type: none"> a. GL noted that the current auditors are C2M. The members approved the re-appointment of C2M. 	ALL

<p>11. APPOINTMENT OF THE COMPANY SECRETARY</p> <p>a. GL noted that C2M currently act as Company Secretary. The members approved the re-appointment of C2M. Karen Tulloch asked if the costs of the auditors compared to other CIDs are in line. GL and Bonita Ascott from the City of Cape Town confirmed that they are.</p>	ALL
<p>12. STAND DOWN & ELECTION OF BOARD MEMBERS</p> <p>a. Caroline Coates and Dawie Swart have resigned. They have not made themselves available for re-election. No new nominations have been received.</p>	ALL
<p>13. GENERAL</p> <p>a. Francois Steyn asked if the boundary between the SRBID and the Woodstock ID is clearly defined. GL confirmed that it is.</p> <p>b. GL introduced the new SRBID manager, Andrew Malgas.</p>	ALL
<p>14. CLOSURE</p> <p>a. Justin Betts thanked those involved in the SRBID for their support and for those business and property owners for being present and then closed the meeting.</p>	ALL