



# AGM OCTOBER 2019

## MINUTES OF THE SALT RIVER BUSINESS IMPROVEMENT DISTRICT (SRBID) ANNUAL GENERAL MEETING HELD ON 22 OCTOBER 2019 AT THE DOUBLE TREE BY HILTON CAPE TOWN CONFERENCE CENTRE AT 16H00

### Present

Caroline Coates (CC)	Chairperson and Director – SRBID
Justin Betts (JB)	Director – SRBID
Keith Scherzer (KS)	Director – SRBID
Francois Steyn (FS)	Director - SRBID
Patrick Chappel (PC)	Councillor – City of Cape Town
Gene Lohrentz (GL)	MD Geocentric (Geocentric as SRBID Management Company)

### Apologies

Dawie Swart (DS)	Director – SRBID
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See attached attendance register for additional attendees:

<p><b>1. WELCOME</b></p> <p>a. The Chairperson welcomed all present to the Annual General Meeting of SRBID.</p>	ALL
<p><b>2. QUORUM TO CONSTITUTE A MEETING</b></p> <p>a. The Chairperson handed over proceedings to GL</p> <p>b. GL announced that a quorum is present and that the meeting is properly constituted.</p>	ALL
<p><b>3. MINUTES</b></p> <p>a. The minutes of the 2018 AGM was approved by show of hands.</p>	ALL
<p><b>4. APPROVAL OF THE AGENDA</b></p> <p>a. GL asked the meeting if anyone would like to add anything to the Agenda of the meeting.</p> <p>b. The Agenda was approved.</p>	ALL
<p><b>5. CHAIRPERSON'S REPORT</b></p> <p>a. GL presented a feedback of the year's operations with specific reference to Public Safety, Cleaning, Urban Management and Social Upliftment.</p> <p>b. GL highlighted the work done by the public safety team.</p> <p>c. GL also highlighted the interaction with homeless people and the attempts to assist them.</p> <p>d. GL noted that the SRBID is working quite closely with the Woodstock SAPS and the Law Enforcement Officers working with the SRBID.</p> <p>e. GL also showed how the SRBID CCTV cameras are used to combat criminal activity in the area.</p> <p>f. GL noted the various cleaning activities of the SRBID cleaning team.</p> <p>g. GL illustrated the urban maintenance work done by the SRBID team.</p>	ALL

<ul style="list-style-type: none"> <li>h. GL noted the partnership with the ZipZap Circus School based in Salt River BID.</li> <li>i. GL also noted the positive impact of new developments and investments in the area.</li> </ul>	
<p><b>6. ACCEPTANCE OF THE AUDITED FINANCIAL STATEMENTS</b></p> <ul style="list-style-type: none"> <li>a. The meeting adopted and approved the AFS of the SRBID.</li> </ul>	ALL
<p><b>7. APPROVAL OF THE BUDGET</b></p> <ul style="list-style-type: none"> <li>a. GL presented the budget to the members in the meeting and highlighted the way in which some of the surplus funding will be used to augment the budget. GL asked the meeting if the budget can be approved. The members of the meeting approved the budget.</li> </ul>	ALL
<p><b>8. IMPLEMENTATION PLAN APPROVAL</b></p> <ul style="list-style-type: none"> <li>a. The members of the meeting approved the proposed implementation plan.</li> </ul>	ALL
<p><b>9. AUDITORS FOR 2020/2021</b></p> <ul style="list-style-type: none"> <li>a. GL noted that the current auditors are C2M. The members approved the re-appointment of C2M.</li> </ul>	ALL
<p><b>10. APPOINTMENT OF THE COMPANY SECRETARY</b></p> <ul style="list-style-type: none"> <li>a. GL noted that C2M currently act as Company Secretary. The members approved the re-appointment of C2M.</li> </ul>	ALL
<p><b>11. BOOKKEEPERS FOR 2020/2021</b></p> <ul style="list-style-type: none"> <li>a. GL noted that the current accounting firm is Nicolene Cooke Accounting. The members approved the re-appointment of Nicolene Cooke Accounting.</li> </ul>	ALL
<p><b>12. STAND DOWN &amp; ELECTION OF BOARD MEMBERS</b></p> <ul style="list-style-type: none"> <li>a. Keith Scherzer and Dawie Swart have resigned. Keith Scherzer has made himself available for re-election. It was proposed that Karen Tulloch, as mandated property representative of Dawie Swart be nominated as Board Member.</li> <li>b. Keith Scherzer was re-elected. Karen Tulloch was elected to the Board.</li> </ul>	ALL
<p><b>13. CLOSURE</b></p> <ul style="list-style-type: none"> <li>a. Caroline Coates thanked those involved in the SRBID for their support and for those business and property owners for being present and then closed the meeting.</li> </ul>	ALL