



**SALT RIVER BUSINESS IMPROVEMENT DISTRICT NPC**

**2015/027543/08 NPC**

**97 Durham Road, Salt River, 7925**

**www.srbid.co.za**

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**info@srbid.co.za**

Notice is hereby given of the Annual General Meeting of the Salt River Business Improvement District NPC that will take place on the 22 October 2018 at 16:00 at the Conference Venue, Double Tree by Hilton Cape Town, Upper East Side, 31 Brickfield Road, Woodstock where the following items will be discussed.

## **AGENDA**

1. Registration
2. Welcome & Apologies
  - 2.1 Membership
    - 2.1.1 resignations
    - 2.1.2 new members
  - 2.2 Quorum to constitute a meeting
3. Approval of previous members meeting minutes
4. Approval of agenda
5. Chairman's Report
6. Feedback on operations 2017-18
7. Noting of Audited Financial Statements 2017-18
8. Approval of extension of the 5-year term Business Plan 2019-2024
9. Approval of budget 2019-20
  - 9.1 Approval of use of surplus funds 2019-20 (if applicable)
10. Approval of implementation plan 2019-20
11. Appointment of auditors
12. Confirmation of Company secretary
13. Election of Board Members
14. General / Q & A
15. Adjournment

**Please note the following:**

**The present Directors of the SRBID and their respective portfolios are:**

<b>Name</b>	<b>Current CID Portfolio</b>	<b>Company</b>
Quintin Rossi	Chair Person	Spear Property
Dawid Benjamin Swart	Director	Zamori 361 Pty Ltd
Caroline Jane Coates	Director	Double Tree by Hilton Cape Town
Justin Denver Betts	Director	Swish Property 11
Keith Scherzer	Director	Texas Textiles CC

All owners of Business property are invited to attend. However, only owners registered as members of the company may vote.

- Per clause 11.9.2 of the Memorandum of Incorporation, no member who is in arrears with payment of the additional rate for more than 60 (sixty) days, shall be entitled to vote at a members' meeting for so long as he is so in arrears except if the member can prove that he is in a dispute or has entered into an appropriate payment arrangement with the City.
- Owners wishing to apply for membership should do so via the website or by email. New membership applications should be received by 5 October 2018 to be approved and accepted at a meeting of the Board of directors of the SRBID prior to the AGM.
- Any member may appoint a Proxy to attend the meeting on his/her behalf. Forms of Proxy may be downloaded from the website or requested by email. The proxy form may be delivered at the offices of the Company no less than 24 hours prior to the advertised time of the start of the meeting.
- Enquiries should be addressed as far in advance as possible, by email as above or by letter to the registered office of the company. The Financial Accounts can be downloaded from the website.
- Clause 12.1.7 of the MOI states "As required by item 5(1) (b) of schedule 1 to the Act, at least 1/3 (one third) of the directors shall resign every year at the AGM but shall eligible for re-election. The following Directors Caroline Jane Coates and Justin Denver Betts, as the oldest serving directors will resign. Caroline Jane Coates and Justin Denver Betts have made themselves available for re-election as directors. Form for nomination of directors may be downloaded from the website or be requested by email.

The following documentation is available at the AGM and on the Salt River Business Improvement District NPC (SRBID) website at [www.srbid.co.za](http://www.srbid.co.za):

- Membership list
- Clippings of adverts, notice to members and CoR 36.2 form
- Minutes of previous AGM
- Agenda
- Audited AFS (Full set)
- Implementation Plan and Budget 2019-20
- Membership application form
- Nomination as Director form
- Proxy form